

This notice is being provided as a result Flame Metals Processing Corporation's, filing an application for permanent alien labor certification for Packer(s). Any person may provide documentary evidence bearing on the application to the Certifying Officer of the Department of Labor at:

Certifying Officer  
U.S. Department of Labor  
Employment and Training Administration  
Office of Foreign Labor Certification  
Atlanta National Processing Center  
Harris Tower  
233 Peachtree Street, Suite 410  
Atlanta, Georgia 30303  
Phone: (404) 893-0101  
Fax: (404) 893-4642

Details of position: Located at 12450 Ironwood Circle, Rogers, MN 55374.

- This position is part of the shipping and receiving department.
- Pack completed jobs in an effective and efficient manner, adhering to any special request from the customer.
- Identifies completed and accepted jobs and locates their original containers on designated shelves.
- Follows work instructions regarding oiling and packing of parts.
- Locates original packing container(s) and packs parts sufficiently to help ensure integrity of parts is maintained.
- Banding and shrink wrapping of parts as needed.
- Safety operates material handling equipment.
- Verifies outgoing weights and counts as needed. Involves supervisors when discrepancies are noted and assists in figuring out solution.
- Follows Due Date list to determine orders that must be packed that day and pays special attention to specific pickup times noted on report.
- Maintains proper paperwork and brings to the shipping department as needed.
- Housekeeping in Packing area and incoming receiving area when assigned.
- Loads and unloads trucks as needed.
- Verifies weights and counts on all incoming parts received and records quantities and weights on the order form.
- Assists in other areas of shop as assigned by supervisor.

Compensation is \$35,360 (\$17.00/hr). Minimum requirements: No experience required. Send resumes to paulal@flamemetals.com

This notice is posted for ten consecutive working days pursuant to 20 C.F.R. § 656.10(d).

Date Posted: 4/25/2024

Date Removed: \_\_\_\_\_

Signature at Posting: 

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